

COUNCIL OF HERITAGE MOTOR CLUBS NSW INC.

HANDBOOK

Part 2 of 3 Online Version – June 2015

HOSTING A HALF-YEARLY MEETING

Council's Half-Yearly Meeting is hosted at a different centre each year. The location for each Half-Yearly Meeting rotates around the central NSW towns of Dubbo, Orange, Parkes, Mudgee and Bathurst. Any of Council's Member Clubs is welcome to apply to host a Half-Yearly Meeting scheduled to be held at any of these locations.

Whilst hosting an Annual Rally is a major commitment, with its own rewards and challenges, looking after the Delegates for a Half-Yearly Meeting is a commitment of less magnitude and probably attainable by even the smallest club.

This meeting is held on a Saturday in the last full weekend in October, approximately six months after the Annual General Meeting. The last full weekend is the preferred date to avoid any rallies which might be scheduled around the October long weekend.

Delegates make their own accommodation arrangements from a list provided to the Hon. Secretary of Council by the Host Club. It will be circulated with the notice of the meeting, an agenda and any other information required to be sent to Members.

(It should be noted that although it is preferable for Members to give prior notice of any subject/topic they would like discussed, any matter raised at this meeting without prior notice, may be acceptable at the chairperson's discretion as long as time allows.)

The Half-Yearly Meeting normally commences at 9.30am - 10am (depending on the volume of business anticipated). Usually registration is thirty minutes before commencement of the meeting, and allows time for morning tea before the meeting starts.

A light lunch is to be arranged by the Meeting Host Club and both morning tea and lunch are at Delegates' cost, prepaid before the meeting date if necessary. Catering arrangements are to be provided to Council's Hon. Secretary for circulation with other meeting details, at least two months before the date of the meeting. The venue for this meeting is to have similar facilities to those sought for the AGM. *(Refer to "Hosting the Annual Rally" elsewhere in this Handbook.)*

Any rental cost for the venue, to a maximum of \$250.00, is Council's cost, and a raffle is often run to recoup rental costs.

It happens often that the Host Club will arrange an evening social function (bbq, pub meal, etc.) at Delegates' cost for those staying over. An announcement at the meeting is usually sufficient but advance notice may be given.

HOSTING COUNCIL'S ANNUAL RALLY

The C.H.M.C. Constitution refers to the Annual Rally, which is traditionally held at Easter. It shall always include the Annual General Meeting of the C.H.M.C. as a part of the Rally. The date can be varied by a determination of a General Meeting of the Council, preferably at the time of application.

Council respects the Host Club's autonomy in organizing and managing an Annual Rally. To assist in presenting your club's application, Council has compiled a list of information that should be presented with your application to host a Rally, for approval by a C.H.M.C. general meeting. Applications will be considered two years ahead of the date of the Rally and, in certain circumstances, may even be considered earlier; for example, if your city/town is planning for a particular anniversary or special event.

Whilst it cannot be expected that full details of event activities would be available at the time of the application, preliminary information along the following lines would give Members' Delegates an indication of the style and format that the event might take.

Information which would be useful at the time of an application includes:

1. A list of the town/area's facilities, to include types of function centres which are available and their seating capacity, accommodation available, types and approximate costs (e.g. from \$?? to \$???) per single and double, per night.
2. Maximum number of entries to be handled, if a limit is proposed.
3. A brief format for the weekend's activities including tours, public displays, evening functions and other activities. Trophy presentation usually forms part of an evening function at the end of the Rally.
4. If the Host Club intends to combine with a neighbouring club or town to assist in hosting the event.
5. Any restrictions Members may encounter when applying for entries.

Council also requests that planning include:

- a) Identification of the venue for the C.H.M.C. AGM, preferably held on Friday evening. The venue should comfortably cater for one hundred (100) Delegates and Observers.
- b) The usual meeting facilities, e.g., seating, speakers, lectern, PA system, overhead projector, digital projector, registration table (handy to entrance without risk of blocking entrance), head table for chairman & secretary, etc. are to be available at the AGM venue.
- c) The area allocated for the judging of the Concours d'Elegance vehicles is to be roped off to prevent access from other entrants and members of the public.
- d) Contact with Council's Judging Team. (Please contact Council's Hon. Secretary for the latest contact details for the Judging Team.) Trophies, consisting of Council's Perpetual trophies and others provided at the discretion of the Host Club, are awarded at the Rally. Only entrants from CHMC Members and vehicles undertaking the Rally Runs are eligible for Perpetual Trophies.
- e) A Representative of the Sponsor to present the Perpetual Trophy whenever possible.
- f) A Rally Badge is to be provided for each entrant in any CHMC Annual Rally, and one is to be provided for fixing to the Council's Badge Board.

Some further notes on Council's Annual Rally:

Entry numbers have reached as high as 340 vehicles. A Host Club can elect to restrict the number of entries to a more manageable number, to suit circumstances, resources and local logistics. Any proposed limit is to be advised at the time of the club's application to host an Annual Rally.

The Host Club will provide a list of available accommodation venues to entrants, along with Entry Forms. Entrants can make their own arrangements either direct to providers, or through the local tourism office, if applicable.

As there is always a heavy demand for accommodation over Easter, it will be helpful if the accommodation list stresses the benefit of early booking. Late entries have elected to take their chance with availability of accommodation!!

COUNCIL'S PERPETUAL TROPHIES

Perpetual Trophies currently awarded are listed hereunder. This list has been developed to include categories of vehicles which have been newly adopted.

The Mal Mason Shield is Council's most prestigious award, going to a Member Club who has "The Best Display at the Annual Rally". Guidelines for entrants are included in this Handbook, having evolved since this Shield's inception in 1971.

A **Concours d'Elegance** win is a sought after individual award, and guidelines for entrants are also a part of this Handbook.

Winning any of the other Perpetual Trophies is a highly prized award. Guidelines for entrants for these awards are also included in this Handbook.

Perpetual Trophies are sponsored and, for awards to individuals, the Sponsor has provided a shadow trophy for the winner to keep.

Keeping track of the whereabouts and maintenance of the major trophies can be a problem that requires close attention by management to storage, packing and transport arrangements. Council will use every opportunity to suitably display Perpetual Trophies to promote the C.H.M.C. to the general public and to provide exposure to our Trophy Sponsors.

COUNCIL'S PERPETUAL TROPHIES

Version: April 2015

Mal Mason Shield Sponsor:- **Council of Heritage Motor Clubs.**
Winning Club presented with framed photo at the next Half-Yearly Meeting.

Concours d'Elegance Sponsor:- **NRMA V.V. & C. Insurance**

Best Veteran Sponsor:- *(To be Negotiated.)*

Best Vintage Sponsor:- *(To be Negotiated.)*

Best Post-Vintage Sponsor:- **AUTOSOL Metal Polish**

Best Fifties Sponsor:- *(To be Negotiated.)*

Best Sixties Sponsor:- **SHANNONS INSURANCE**

Best Seventies Sponsor:- **PENRITE OIL**

Best Eighties Sponsor:- **SHANNONS INSURANCE**

Best Motor Cycle Sponsor:- **J & K Cuthel**

Best Commercial Vehicle Sponsor:- **Razorback Crankhandle Association**

Most Original Vehicle Sponsor:- **Australian Motorlife Museum**

Host Club Award Sponsor:- **Namoi Valley Antique Vehicle Club**

Only vehicles entered by C.H.M.C. Member Clubs and undertaking Rally Runs are eligible for Perpetual Trophies.

CONCOURS d'ELEGANCE – Guidelines

“The Concours” is a competition between vehicles, which, by its nature, at times provides opportunities for misunderstandings. The following comments are intended for the guidance of entrants in this competition at any CHMC Annual Rally.

Council’s Judging Team uses a marking sheet and system which marks five sections, each out of a maximum ten points, for a maximum total score of fifty points.

These sections are:

Body and Exterior
Chassis and Running Gear
Interior inc. Trim, Dash, etc.
Engine Bay, and
Authenticity

Each section is judged by a different person, if available, to ensure fairness.

Features scoring points include general exterior presentation, i.e. paint, window rubbers, tyres, brightwork, etc.; lack of oil, water and petrol leaks; trim condition, including head lining or hood; boot interior (where there is a boot); engine bay paint and polish. In general, cleanliness is a major consideration in the judging.

Superfluous luggage, clothing and ‘gear’ cluttering the vehicle is detrimental, and may even lead to the Judges declining to complete their task.

Road dust which appears to have been acquired on the day’s run is not taken into account.

An owner should be available to assist with opening doors, bonnet and boot, etc. In the event an owner is unavailable, Judges assume the right to open the vehicle for purposes of allocating points to the various sections. If an owner does not wish Judges to assume this duty, a prominent note should be left in the front windscreen of a car or truck, or on the number plate mount of a motor cycle. Owners’ rights will be respected, but lack of access may make the Judges’ task impractical. (Owners might like to recognize that the Judges own and respect heritage vehicles too.)

It is the responsibility of the Host Club to ensure that there is no public access to any entrant vehicle in the Concours d’Elegance.

MAL MASON SHIELD – Background and Guidelines

The Mal Mason Shield is awarded to the CHMC Member Club with the Best Display at the Annual Rally. The original was the first perpetual award through the Council, and it has been awarded every year since 1971. The Trophy itself was fully renovated, using the original plaques and silverware in early 2004.

Council’s Judging Team takes into account:

- Eligible vehicles are those defined as Heritage in the CHMC Constitution, currently those built before 1st January, thirty years before the current year.

- All of a Member's entrants' vehicles attending the Rally are required to be official entrants and are required to be a part of the display provided that the vehicles can get to the display area and provided that each has participated or attempted to participate in the daily runs which are a part of the Rally Programme. Details of any breakdowns are to be provided to Judges by the Host Club.
- Consideration will be given to Period Dress (i.e. costume in the era of the vehicle) or any Club shirts, uniforms, etc. A better score will be achieved if all members of a Display Club are in either Period or Club gear, rather than some in each, i.e. haphazard presentation.
- Clubs will be given a time for judging to take place. Members/owners should be with their vehicle in an appropriate time frame. Club banners and vehicle identity information (of whatever nature) will be included in the judging. Additional activities which a Club may choose to be a part of the display for public entertainment etc. is not discouraged, but will not score points.
- The Host Club is not eligible to be judged.
- The Mal Mason Shield judging guidelines shall be under the control of the Council Judging Team and will provide for a system whereby Clubs with fewer members have an otherwise equal opportunity, and will also take into account the distance travelled to the Annual Rally by entrants, whether vehicles were driven or trailered to the venue. As an encouragement, consideration will be given in the judging to the age of vehicles included in the display with older vehicles scoring more points, and younger vehicles scoring progressively less points.
- No result other than the Winner shall be provided outside the Judging Team.

AUSTRALIAN MOTORLIFE MUSEUM TROPHY – Guidelines

For: Most Original Vehicle

- The Australian Motorlife Museum Trophy is a donation to the Council of Heritage Motor Clubs NSW who shall be responsible either directly or through the Host Club for its upkeep and maintenance, and for any engraving.
- The AMM Trophy is to be awarded an Annual Rally.
- Judging shall be the responsibility of representatives from Australian Motorlife Museum. In the event that no representatives from AMM are in attendance, then the host club shall take on this responsibility.
- The Trophy is to be awarded to the vehicle displaying the most original features, being those which were a part of the vehicle when it was first sold, taking condition into account.
- As near as practicable, the judges shall use as a base the scoresheet provided.
- In the event of a tie, the vehicle which is of the earliest manufacture shall have the advantage.
- This Trophy can only be awarded to a vehicle which has undertaken the Rally's principal runs.

- This Trophy can only be awarded to a vehicle who's mechanical and other parts can be demonstrated, if asked, to be authentic. Any proof shall be provided by the owner or entrant, if asked.
- Members of the Australian Motorlife Museum are ineligible for this award.
- The judges may decide not to award this Trophy in any year.
- These Guidelines may be amended by a resolution of the Council.

Scoresheet:

Paintwork	/10	-----	<i>% original paint converted to /10</i>
Paintwork Condition	/10	-----	<i>Some areas may be touched up?</i>
Trim	/10	-----	<i>% original trim converted to /10</i>
Trim Condition	/10		
Mechanicals	/20		
Body	/20		
Running Gear	/10		
	/90		

OTHER PERPETUAL TROPHIES – Guidelines

For: Best Motor Cycle, Best Commercial, Best Veteran, Best Vintage, Best Post-Vintage, Best Era (50's, 60's, 70's, 80's,) Vehicle.

When judging candidates for these awards, the Host Club must take into account the following.

- Only entrants from C.H.M.C. Member Clubs are eligible for Perpetual Trophies.
- Eligible vehicles are those defined as Heritage in the C.H.M.C. Constitution, currently those built before 1st January, thirty years before the current year.
- Vehicles displaying close attention to retaining original and authentic features during restoration and maintenance, score highest in the judging.
- Perpetual Trophies can only be awarded to vehicles which have undertaken the Annual Rally's principal runs.

Care must be taken if a "popular vote" system of judging is used that vehicle eligibility of likely winners is checked.

COUNCIL'S JUDGING TEAM

Council's Judging Team is made up of people who have had wide experience in observing, studying, restoring, etc. a wide range of heritage vehicles. If you would like to be a part of this group, please feel free to telephone the Secretary who will be most happy to arrange contact from a team member to discuss joining the team to see if you like the experience. Of course,

a willingness to walk around the vehicles as a judge instead of perhaps enjoying the ambience of the Rally display is the most important attribute required of a “judge”!

The Mal Mason Shield is the main thrust of judging at the Annual Rally display, closely followed by the Concours d’Elegance.

All other judging is the responsibility of the Host Club for the Annual Rally. If the Judging Team has sufficient members attending there may be an opportunity to assist, but this must be arranged well before the date of the Rally.

ENDORSEMENT OF EVENTS

Council may consider endorsing an event run by a Member club. This would enable such an endorsed event to be declared “An event of the Council of Heritage Motor Clubs NSW”.

Guidelines for endorsement:

The event being nominated must;

- be restricted to Club eligible vehicles, i.e., to be in accordance with classifications specified under the heading Definitions in Council’s constitution;
- be of significance state wide with the potential to attract and involve all CHMC member clubs;
- be capable of attracting wide and positive community, civic and business interest;
- have the potential to enhance the reputation and image of the Council, and heritage motoring generally;
- have an application presented to the Hon. Secretary of Council at least eight months before the event, to allow evaluation by the Committee and recommendation to the next Council General Meeting for decision by a vote.

In addition the organizing body will be wholly responsible for;

- demonstrated management capability and resources;
- finances;
- conduct of the event;
- liability insurances;
- authority approvals;
- such other matters as may be determined by Council.
