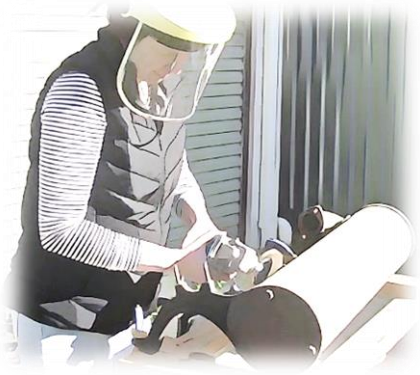
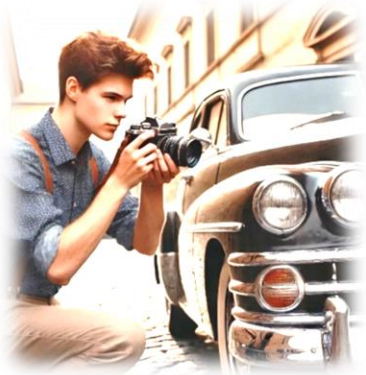
CHMC NSW Inc.
ANNUAL YOUTH AWARDS

GUIDELINES





Purpose: The Youth Awards were established by the CHMC NSW Inc. to support young people (aged 10–30) interested in historic vehicles.

Practical and Creative Options: CHMC NSW Inc. recognises that enthusiasm for historic vehicles may be in expressed in different ways.

The Award Categories are offered in:

- **Preservation and Conservation:** to encourage conservation of an original vehicle
- **Restoration:** to support efforts in the repair and renewal of a historic vehicle
- **Research:** to promote enquiry into and documentation of a historic vehicle or vehicles
- **Photography:** to recognise projects capturing the essence of historic vehicles and the communities that support them.

Recently completed, outstanding, historic vehicle projects may be nominated in one of the Categories and be eligible for an Award of Excellence.

Eligibility: Applicants must be **nominated by a CHMC NSW Inc. affiliated club**, **and propose a relevant project** that is underway, will commence shortly or has been recently completed.

Goals: To encourage the next generation of enthusiasts to:

- Become the custodians of Australia's automotive heritage
- Be involved in the historic vehicle community, and to
- Develop skills in the restoration, maintenance and conservation of historic vehicles

Awards: The Awards are a Grant of up to $2,000, allocated either to one applicant or shared among several, at the CHMC Committee's discretion.
The Grant may be used, for example, for tools, parts, materials, skills training, or to pursue heritage vehicle studies or promote of historic vehicle communities, i.e. CHMC clubs.

Selection Process: Awards are merit-based and assessed by experts in each category.

Application Period: Opens September 1st, closes March 1st.

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1. AWARD CATEGORIES

Preservation and conservation, encourages young people to engage with the scientific approaches to preserve and conserve an original historic vehicle, including documentation

Eligible projects could be: an original 1972 Holden Kingswood; an original 1954 Ferguson TEA20 tractor; or the development of a conservation plan for a historic vehicle.

Restoration, supports young people to use appropriate techniques for the repair or restoration of a historic vehicle, including documenting the restoration process

Eligible projects could be: e.g. a 1980 Holden; a 1928 BSA motorcycle; a 1944 jeep; a 1964 Dodge AT4 truck.

Research, acknowledges young people who've studied and documented, to a high standard, a historic vehicle or vehicles in NSW, or an aspect of automotive history in NSW

Eligible projects could be: e.g. the first motor vehicle/s in a locality or region; history of a motor vehicle business e.g. a garage or bus company

Photography, recognises young people who've created, to a high standard, photographic works on a historic vehicle theme,

Eligible projects could be: e.g. photography of the conservation or restoration of a historic vehicle; the activities of a CHMC club; or a traditional trade e.g. lining and scrollwork.

Research and Photographic projects may highlight the individuals and communities that support historic vehicles in NSW, however historic vehicles must be the focus.

2. ELIGIBILITY - APPLICANTS

Applicants must be*:*

- ***Aged between 10 and 30 years*** at December 31 in the year the Award is made
- ***Nominated by a club that is a member of CHMC NSW Inc***. (Applicant does not have to be a member of the nominating club when applying)
- A permanent resident and an Australian citizen
- Applications will be considered from a small group undertaking a single project.
- Applicants may make more than one application, but not in the same year.

3. ELIGIBILE PROJECTS

Projects may be:

- Currently underway at the time of application
- Have been completed in the previous 12 months and be eligible for an Award of Excellence
- Be associated with the applicant's coursework at an educational institution.

4. ELIGIBILITY - VEHICLES

Vehicles in all projects, including in Research or Photographic categories:

- May be either a historic motor car, truck, motor cycle or tractor
- Must have been built 30 or more years ago
- May be original, unrestored or restored in a historically correct condition
- Must be intended for personal or community use, and not for resale
- Do not have to be owned by the applicant
- Modified or individually constructed vehicles (ICVs) are not eligible.

5. INSTRUCTIONS TO APPLICANTS

With your Application Form please **include** a brief submission describing your project:

1. What you have done with it so far and why
2. Why you're interested in historic vehicles, what influenced your interest in historic vehicles
3. What you hope to achieve or do with your project
4. Community group involvement e.g. car club; local museum; antique machinery club
5. Any specific aspects of your project you need financial assistance with and cost estimate

6. The date you anticipate finishing your project, ***or*** the date you completed your project
7. Include pictures and/or videos of your project
8. If your project is related to a course of study, name that course and how your project relates to it
9. Applications for an Award **recognising a recently completed project** must include photos and documents demonstrating the project process and the completed project.

Note:
- **If you are under 18** your parent or legal guardian must sign your Application Form
- If your project is currently part of **a course that you are enrolled in include a signed letter** of support from your course teacher or course administrator
- ***Submit your completed Application to the club nominating you for the Award***. If the club endorses your application, they will submit your Application to the CHMC NSW.

6. INSTRUCTIONS TO CLUBS

Nominating club:
- Must be current financial member of CHMC NSW Inc.
- Be prepared to ***provide a suitable mentor or mentors*** to assist and monitor Applicants
- Will ensure that club **mentor/s hold** a current ***NSW Working With Children Check*** if Applicants are aged under 18
- Will provide Council with brief 6-monthly reports, covering Awardee's progress
- Council recommends clubs facilitate club membership for successful Applicants
- Club should ideally will promote successful Applicant's projects in local media, and share with Council details of any promotional activities

Before submitting a Nomination, please ensure that your club Committee assesses that the applicant's intended project or completed work is eligible and worthy of the club's support.
1. Forward Club Nomination Form, Application Form and all supporting documents and images to the CHMC NSW Inc. Secretary by the ***Awards closing date - March 1st***.
2. Council will advise both the club and the Applicant of the outcome.

7. ASSESSMENT CRITERIA AND SELECTION PROCESS

Assessment Criteria:
- ***Applicant's capacity to deliver*** the project or work, in a reasonable time frame
- ***Realistic budget*** for project or work currently underway, ***or costs involved*** in a completed project
- ***Viability***, including availability of resources, mentoring and administration
- For an Award recognising a recently completed project the ***quality*** of the project
- The ***relevance*** of the project or work to Council's Objectives
- How the project or work will be ***used in the future*** by the applicant/s
- **Potential** to encourage young people into the heritage vehicle sector
- **Connection** to the importance of heritage vehicles and historic vehicle clubs
- **Consideration** of club and community participation and engagement with the project

Selection Process:
1. Applications will be **initially assessed by the CHMC NSW Inc. Committee** in accordance with the Assessment Criteria
2. Additional expert advice may be sought by the Committee from external specialists
3. Once applications have been reviewed and decisions finalised, ***all applicants will be informed of the results*** by the Secretary of the CHMC NSW Inc.
4. The adjudicating Committee's decisions will be final.

8. KEY DATES

March 1st – ***Closing date*** for Applications and Nominations

May 1st - ***Applicants and clubs will be notified*** of the outcome of their submissions. Grants will be allocated as soon as practical by the CHMC Treasurer

May ***Awards will be announced by CHMC NSW Inc.*** in its print and online publications as soon as practical

September 1st ***Nominations open*** *for Youth Awards* for the next year

9. DEFINITIONS

For the purposes of these Guidelines the following definitions apply:

Conservation - looking after an object or a vehicle, to retain its cultural heritage significance. Does not prevent an object from operating but ensures it's appropriately and sympathetically operated. Procedures include preservation, protection, maintenance or repair with the least possible intervention. The maximum amount of the original materials and components, in as unaltered a condition as reasonably possible, are preserved.

Original - the object's condition is predominantly as provided by the manufacturer or as first supplied new by the dealer/agent. Vehicle is not restored. Vehicle, parts or components might not operate at as-new levels of effectiveness, some components may have been replaced with authentic or like-for-like items, due to normal ageing, wear and tear e.g., tyres, belts, hoses, and appropriate basic safety items added e.g. indicators, seat belts. Only minor repairs within the scope of Preservation are acceptable.

Preservation - actions maintaining an objects integrity and authenticity by retarding deterioration and preventing damage to ensure survival in original form as long as possible. It is not irreversibly altered or changed. The appearance of the object is not the prime factor, retaining the maximum amount of original materials, components and finishes are. Repairs must be done with minimal intervention and be reversible. Involves careful examination, documentation, treatment and maintenance, and includes ensuring survival of related technical and historical records.

Restoration - actions taken to repair or renew an object, a vehicle, by removing signs of wear and use to return it to a known earlier, authentic condition, e.g. as close to its when new appearance as possible. Includes replacing or replicating missing or worn parts with authentic or new "like-for-like" materials or parts. Includes documentation of the vehicle pre, during and post restoration. Unlike in preservation, the object's restored appearance is often the prime factor, but the restorer's goal should also be to return the object's appearance to a known earlier and authentic condition.

10. CONDITIONS

The Council of Heritage Motor Clubs NSW reserves the right to change, amend or extend the requirements, conditions, process and criteria for the CHMC Annual Youth Awards

Awards

- ***The maximum amount awarded annually is $2,000.*** This amount may be changed, by a motion at a CHMC NSW Inc. Delegates Meeting. Awards may be supplemented by additional allocations from CHMC clubs, or donations from sponsors or benefactors accepted at the discretion of the CHMC, Committee
- ***One or more awards may be made*** each year; thus the $2,000 grant may be divided among awardees, at Council's discretion.
- Allocations of the Award grants are the responsibility of the CHMC NSW Inc.
- No one other than the Awardees will be presented with Youth Award grants
- Awardees are to provide CHMC NSW Inc. with a report when their project is completed
- Successful applicants may only receive an Award twice
- At the discretion of the CHMC NSW Inc. Awards might not be offered.

Categories

- **Preservation/Conservation & Restoration Categories** Applicants must submit **photographs of the vehicle** they propose to be or are working on, with their application, or of the completed project if applying for an Award of Excellence
- **Research Category projects** must be a non-fiction, article style work, 1500-2000 words, with footnotes, references and bibliography
- **Photographic Category projects** may be taken on any film, digital, or smart phone camera, shot in any style, black & white or colour. A minimum of 30 still images, or 5 minutes post-production running time for video, is required. Works entered must have been entirely the applicant's work, including creation, editing, image manipulation and post-production. Stock images or clip art will not be accepted.

Copyright

- All material submitted by applicants to CHMC NSW Inc. must not breach copyright law or include any illegal material (the onus of responsibility is the Applicants).
- Images and text submissions should be applicants own work, and if not, details of the copyright owner/s must be provided.
- ***All applicants retain copyright in their own works***, ***but Awardees grant a limited license*** for their project images or texts to be used as detailed in the Application Form to CHMC NSW Inc.
- All applicants and/or their legal guardians agree that the CHMC NSW Inc. may, reproduce in CHMC's media, original images and text submitted by the applicants.

Privacy

Images of Applicants will only be published by CHMC NSW Inc. with their consent, if under 18 they and their legal guardian's consent.

The ***CHMC NSW Inc. values your privacy.*** The following statements outline how we collect, use, and protect your personal information in relation to your participation in our Annual Youth Awards.

- Information Collection We collect personal information from applicants to administer and facilitate the CHMC Annual Youth Awards. This information may include: Name, age, and contact details (e.g., email address, phone number); Educational details; Accomplishments and contributions in relation to the Awards.
- Use of Information We use the personal information we collect for the following purposes: Communicating with applicants regarding their involvement; Verifying eligibility and managing applications; Promoting and publicising the achievements of Award recipients; Improving the quality and relevance of the Awards.
- Data Security We take all necessary and reasonable precautions to protect the personal information we hold from misuse, loss, unauthorised access, modification or disclosure.
- Sharing of Information We do not sell or rent personal information for marketing purposes.
- Consent By participating in the CHMC Annual Youth Awards and submitting personal information, you consent to its collection, use, and disclosure as described in these Guidelines. You have the right to withdraw your consent at any time by contacting CHMC NSW Inc.
- Access and Updates You have the right to access, correct, or delete your personal information held by us. For enquiries, requests, or to exercise your rights, please contact CHMC NSW Inc.
- Complaints If you have a privacy-related complaint, contact the CHMC NSW Inc. secretary@heritagemotoringcouncil.org.au
- We may update our privacy management periodically to reflect changes in our practices or legal requirements.

If you have questions about the Youth Awards please contact the CHMC NSW Inc.

Email secretarychmc@gmail.com
www.heritagemotoringcouncil.org.au
@CHMCNSW

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